

**Panorama Community School District
April 2015 Work Session/Regular School Board Meeting**

Date: 4/13/2015
Time: 6:00pm
Location: Panorama District Board Room

Public Hearing – Fiscal Year 2014-15 Amended Certified Budget

The Panorama Board of Directors held a public hearing to receive and consider any comments/objections to the fiscal year 2014-15 amended certified budget.

Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present.

Administrators Present:

Kathryn Elliott (Superintendent) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Jenny Van Gundy

J. Stetzel motioned to open the public hearing for the 2014-15 amended certified budget proposal at 6:00pm.

D. Douglass seconded.

Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Motion carried unanimously.

Written Objections: Bryce Wilke, President asked for any written objections that have been filed. There were no written objections.

Oral Objections: Mr. Wilke asked for any oral objections. There were no oral objections.

J. Stetzel motioned to approve, adopt and certify the amended budget to the County Auditor.

T. Arganbright seconded.

Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Motion carried unanimously.

D. Douglass motioned to close the public hearing at 6:05pm.

T. Arganbright seconded.

Motion carried unanimously.

Regular Meeting:

Call to Order

The Panorama Community School District Board of Education met in a regular meeting on April 13th, 2015 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:05 pm.

Attendees

Board Members Present:

Board Members Jon Stetzel, Deb Douglass, Tom Arganbright, Jenny Van Gundy and Bryce Wilke were present.

Administrators Present:

Kathryn Elliott (Superintendent), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Gordon Castile, Dave Arganbright, Lora Koch, Vitus Bering, Ron Paskach, Doug Long, Ginger Lindstrom, Joan Fredrickson, Shawn Holloway, Scott Fredrickson, Cameron Little, Vanessa Phillips, Ellen Campbell, Bob Rogers, Dani Perrigo

Agenda

Changes to Agenda (if any): None

J. Stetzel motioned to approve the agenda as posted.

D. Douglass seconded.

Motion carried unanimously.

Public Forum

None

Good News

- We had our Health & Safety Federal Review from Head Start the first week of Feb. The reviewer commented that she was "thoroughly impressed" and that Panorama was a "top notch location" on her visit. Special thanks to Josh Arganbright and our Maintenance/Custodial Staff (Sterling Stoppelmoor & Charlie Bilbrey) for their extra efforts!
- Aaron Klinge and Gavin Richey were selected to the Class 2A Boys Basketball Substate Team and Coach Brad Halterman was nominated as one of eight coaches in Iowa for 2A Coach of the Year.
- Devyn Kemble, Michelle Mleynek, Faith Powell and Miranda Mleynek set a new school record in the shuttle hurdle relay at the with a time of 1:10.92. The girls and boys track teams started the season with team championships at Perry.
- Three teams from Panorama participated in the High School All Conference Academic Bowl with the senior team of Madison, Sam, Ethan, Roni, and Hunter placed third.
- Jessi Campbell has been selected to the IBCA All Regional and IGCA All District Basketball Teams. Jade Cunningham also received a spot on the IBCA All Regional Team
- Congratulations to the Spanish Club for successfully organizing the trip to Costa Rica! Kudos to Club President Grace Arganbright for a whole lot of hard work!
- Kathy Elliott has been contracted by the NYC Leadership Academy and the Iowa Department of Education to serve as a TLC Principal Leadership Coach for 11 principals in the area as they implement the new Teacher Leadership system in their buildings.
- The 2015 Prom was a success. Special thanks to Jim Bauch and Ginger Lindstrom for their efforts.
- We would like to formally recognize Vanessa Phillips, Bob Rogers, and Ellen Campbell for their dedication and hard work during the search for a new superintendent. We appreciate your help in welcoming the candidates and making their visit at Panorama a positive experience

Oath of Office – Director District #1

Board Secretary Sarah Sheeder administered the oath of office to Jenny Van Gundy who is filling the current vacancy in Director District #1.

Consent Items

D. Douglass motioned to approve the consent items.

T. Arganbright seconded.

Motion carried unanimously.

Consent Items, continued

Consent items included the minutes of the March 9th regular meeting and the March 23rd special meeting and the financial report and the bills/VISA as presented. The board approved 3 open enrollment “out” applications for the 2015-16 school year. The board also accepted resignations from Emily Bruemmer as Elementary Paraeducator, Staci Prellwitz as Volleyball Coach and Shawn Wharton as JH Wrestling Coach. The board approved the following contracts:

- James Prombo, MS Baseball
- Renae Follmuth, MS Softball & HS Volleyball
- Hillary Mullen, Special Education Teacher
- Angie Clouser, Home School Community Liaison

The board also approved the fundraising request submitted by James Bauch and the sophomore class.

Reports

Elementary Electrical Use & Metering – City of Panora

Doug Long was present from the City of Panora to discuss recent issues discovered through an audit with the electrical billing and metering system at the elementary building. When the building was built in 1998, no meters were installed to measure electrical usage. Because of this, the city has used forecasting to compute the monthly billing for the elementary. In addition, when the city purchased new software in 2013, there was a coding error made that resulted in fees being added instead of deducted. Because of this error, the district has overpaid \$20,844.84 in the past three years. Mr. Long explained several options for the district to consider in order to recoup the overpayment. He also advised the board that meters will need to be installed in the elementary, which will be a cost of around \$15,000 to the district. The board will take formal action on this issue at the May regular board meeting.

Report on Athletic Complex Bids Received

Vitus Bering and Ron Paskach were present from SVPA to review the five bids that were received for the athletic complex. SVPA recommended accepting the low bid received from Covenant Construction out of Waukee, IA with the following specifications:

- Base Bid: \$2,872,980
- 8 Year Pre-Paid Annual Maintenance Program: \$10,303
- Alternate #3 for LED Lighting: \$3,864
- Alternate #4 for Visitor Bleachers \$107,726
- Alternate #5 for Midwest Field Turf \$345,087

Ms. Elliott explained that with this recommendation combined with the bid already approved for the locker room renovation (\$799,500) would result in a combined cost of \$4,139,460. This amount will exceed the maximum expenditures of \$4,000,000 that was approved by the board in December. Ms. Elliott advised the board to discuss the necessity of the alternates and also to consider if the \$4,000,000 in expenditures should be amended.

Board member Deb Douglass expressed concerned with the increased cost for visitor bleachers and suggested these could be installed at a later date. Jon Stetzel and Jenny Van Gundy felt there was a need for these visitor bleachers in order to separate spectators. All board members agreed, however, to increase the maximum funds allocated to the project.

Determine Maximum SAVE Amount to Obligate to Projects

J. Stetzel motioned to amend the maximum allowable expenditures for the athletic complex and locker room renovation projects from \$4,000,000 to \$4,200,000.

T. Arganbright seconded.

Motion carried unanimously.

Reports, continued

Award Contract for Construction of Athletic Complex

J. Stetzel motioned to approve the bid received from Covenant Construction for the Athletic Complex for a total amount of \$3,339,960. This bid includes a base bid in the amount of \$2,872,980, the 8-year maintenance program in the amount of \$10,303, Alternate #3 (LED Lighting) in the amount of \$3,864, Alternate #4 (Visitor Bleachers) in the amount of \$107,726 and Alternate #5 (Field Turf) in the amount of \$345,087.

J. Van Gundy seconded.

Vote:

J. Stetzel: Aye

T. Arganbright: Aye

D. Douglass: Nay

B. Wilke: Aye

J. Van Gundy: Aye

Motion carries by 4-1 vote.

Approve Proposal for Materials Testing & Special Investigation Services

T. Arganbright motioned to approve the proposal from Terracon in the amount of \$19,499 for the materials testing and special investigations services necessary for the locker room renovation and the athletic complex project.

J. Stetzel seconded.

Motion carried unanimously.

Construction Update

Dave Arganbright was present to provide an update on the locker room renovation project. Mr. Arganbright reported that the general contractor was doing an excellent job keeping the project on schedule. All interior walls and floors have been removed by the demo crew which has allowed the plumber to begin working today.

Mr. Arganbright also commented that the gator building at the athletic complex will be renovated at no cost to the district. Mr. Arganbright will be supplying the necessary materials and will be asking for volunteers to help with construction.

Technology Planning Committee Update

Kathy Elliott along with Teachers Joan Fredrickson and Cameron Little provided the board with an update on the work done by the technology committee in planning for the 1:1 initiative. This update included several policies updated on student use of technology as well as guidelines that detail the responsibilities of students and parents when issued a KUNOS tablet. The committee has also discussed the need for three positions in the technology department, including a Tech Integration Teacher, Tech Assistant and a Tech Director. The board directed Ms. Elliott to proceed with hiring a Tech Assistant, which will replace Ellen Campbell who is retiring at the end of the school year. Further discussion and planning will take place before the district will proceed with the Tech Integration Teacher.

Discussion/Information Topics

2016 Art Trip – Ginger Lindstrom

Art Teacher Ginger Lindstrom was present to discuss a possible European trip for high school art students in June of 2016. Panorama students will be traveling with students from Jefferson for 17 days and will make stops in Munich, Rome, Florence, Paris and London. Students have already discussed several different fundraising options to assist with the expenses.

The board advised Mrs. Lindstrom to move forward with her planning of this trip.

2014 Graduation Rates

Ms. Elliott shared the 2013-14 graduation & dropout rates for the district. The 2014 class 4 year cohort graduation rates for Panorama was 98.39% compared to the statewide average of 90.54%. The 2013 class 5 year cohort graduation rate was 98.11% compared to the statewide average of 92.28%. In addition, the dropout rate for grades 7-12 was 0.57% compared to the statewide average of 1.84% and for grades 9-12 the dropout rate was 0.83% compared to the statewide average of 2.70%

2015-16 Staffing Needs

Mary Breyfogle, Elementary Principal, reported on the current needs for preschool teachers. According to the applications received, the district will need 53 preschool slots for the 2015-16 school year; which is equivalent to 2 full time preschool teachers. The district currently has 3 full time preschool teachers, which means the district may need to reduce a position if additional applicants are not received for the program. The district will continue to monitor this situation.

Discussion/Information Topics, continued

Upcoming Dates

- Special Board Meeting - Distribution of Prelim Official Statement for Bond Refinancing – April 27, 2015 @ 6:30 (call in available)
- PPEL/SAVE Work Session – May 11th, 2015 @ 5:30pm (tentative)
- Regular Board Meeting – May 11th, 2015 @ 6:30pm

Action Items

Consider/Approve Moving Forward with 2008 GO Bond Refinancing

Travis Squires from Piper Jaffray spoke to the board via telephone to discuss the possibility of re-financing the 2008 General Obligation Bonds that were used to fund the auditorium/office area project that was completed in 2010. Based on current interest rates, the district could see a net savings of \$556,368 if these bonds were to be re-financed.

D. Douglass motioned to authorize the district to move forward in the process of refinancing the district's 2008 general obligation bond.

J. Stetzel seconded.

Motion carried unanimously.

Approve Engagement Letter with Piper Jaffray

T. Arganbright motioned approve the Engagement Letter with Piper Jaffray for the refinancing of the 2008 GO bonds.

J. Stetzel seconded.

Motion carried unanimously.

2015-16 School Calendar

D. Douglass motioned to approve the revised school calendar with a start date of August 24rd, 2015.

J. Van Gundy seconded.

Motion carried unanimously.

IAEP Purchasing for 2015-16

T. Arganbright motioned to approve the IAEP Purchasing Agreement for the 2015-16 school year.

J. Stetzel seconded.

Motion carried unanimously.

Approve FY14 Audit

J. Stetzel motioned to approve the fiscal year 2014 audit report.

D. Douglass seconded.

Motion carried unanimously.

2015-16 Transportation Purchase – Bus Repeater System

T. Arganbright motioned to approve the proposal received from Spring Valley Wireless in the amount of \$6535.00 for the purchase of a repeater system.

J. Stetzel seconded.

Motion carried unanimously.

2nd Reading Revised Board Policy 605.65 & 605.65A

D. Douglass motioned to approve the first reading of revised board policies 605.65 (Technology Acceptable Use & Internet Safety Policy) and 605.65A (Acceptable Use of Technology by Students).

T. Arganbright seconded.

Motion carried unanimously.

1st Reading Revised Board Policy 402.3 & 412.3

J. Stetzel motioned to approve the second reading of revised board policies 402.3 (Licensed Employee Group Benefits) and 412.3 (Classified Employee Group Benefits).

J. Van Gundy seconded.

Motion carried unanimously.

Adjournment

Meeting adjourned at 8:37 pm.

Immediately following the regular meeting, the board went into exempt session to discuss 2015-16 negotiations.

The next regular board meeting is set for May 11th at 6:30 pm (work session prior to regular meeting at 5:30 pm).

Sarah Sheeder,
Board Secretary

Board President

Board Secretary

Date

Date